

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

## Regularly Scheduled Meeting of October 16, 2014

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Respiratory Care Examiners and to the general public that the Board of Respiratory Care Examiners will hold a meeting open to the public on **Thursday, October 16, 2014, at 9:00 a.m., Conference Room B-1, 1400 W. Washington, Phoenix Arizona 85007**. The Board may vote to go into Executive Session for any matter on the agenda to obtain legal advice from counsel pursuant to A.R.S. § 38-431.03(A)(3). In addition, the Board may vote to go into Executive Session to consider or review records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03 (A)(2) and may be convened on item numbers C-2, C-3, C-4, C-5, C-6, R-1, R-2, R-3, R-4, R-5, R-6, R-7 and R-8. Executive Sessions will not be open to the public

The Board may address the agenda items in any order within the timeframe indicated, and may carry over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Items marked with an Asterisk (\*) appear in multiple places on the Agenda and may be taken in tandem with those items.

**Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Executive Director, Jack Confer, at (602) 542-5995. Requests should be made as early as possible to allow time to arrange the accommodation. This document can be made available in alternative formats.**

**[WWW.RB.AZ.GOV](http://WWW.RB.AZ.GOV)**

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

Regularly Scheduled Meeting of October 16, 2014

The Agenda for the meeting is as follows:

## CALL TO ORDER

By Tracy Cagan, Board Chairman

## CONSENT AGENDA:

All items listed with “C” are considered to be routine or have been previously reviewed by the Board of Respiratory Care Examiners, and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event the item will be removed from the Consent Agenda, and placed in the Regular Agenda under Item R-2.

### C-1 APPROVAL OF MINUTES

Recommended for Approval

September 18, 2014

### C-2 ACTION ON APPLICATIONS FOR LICENSURE

Recommended for Approval by Executive Director

#### Initial License

Allen Anderson  
Tammy Douglas  
JoAnna Guevara  
Krystina Peay  
Liam Samelson

Robyn Crawford  
Serena Evander  
Adraine Harris  
Tia Perry  
Ashly Skinner

Kyle Disbennet  
Matthew Fowler  
Jessica Nowotny  
Connie Ponton  
Lauren Wheelock

#### Re-Applications

Wanda Blake

#### Temporary License

Eyob Alemu  
Ryan Langston  
Kimberly Harris  
Barbara Kester-Olson  
Isaac Jackai  
Norma Tapia  
Brianna Schaeffer

Carolyn Baddeley  
Tom Curtis  
Lucas Howell  
Matthew Smith  
Sabastian Brown  
Myla Jones  
Kristy Brown

Wanda Gresens  
Samantha Kuecher  
Mary Dibble  
Aeson Reed  
Sandra Manzo  
Kelly Schroeder  
Peggy Daffron



### **C-3 ACTION ON ADMINISTRATIVE CLOSURE OF APPLICATION FILES**

#### **Recommended for closing of application files**

Colleen Dresslar                      Janusz Kozdon                      Amy Gerrish

### **C-4 ACTION ON ADMINISTRATIVE CLOSURE OF TWO-YEAR INACTIVE FILES**

#### **Recommended for closing of inactive files**

Roger German	Sandra Cool	Denny Sweeney	Jessie Hunsaker
Mark Lambert	Margot Demeter	Stephanie Smith	Darrell Bryant
Jason Jaramillo	Marilyn Kepler	Bob Evans	Nicole Garcia
Charmaigne Cudal-Gonzales	Roger Gauthier	Lani Rogers	Susan Santos
Susan Stagg	Joseph Nunes	Karyn McDaniel	Kimberley Strong
Candice Guadagnino	Barbara Kipp	Suzanne Silvus	Bobbie Smith
Jenny Uhl			

### **C-5 ACTION ON NOTICES OF LICENSE EXPIRATIONS**

#### **Recommend sending notice of License Expirations to the following individuals:**

Frank Najera	Tabitha Dixon	Jason Bonchis	Marlene Krencius
Catherine Peterson	Daniel Blair	Kathy Mcvay	James Campbell
Sheila Frobuccino	Geoffrey Harris	Teddy Crowther	Edward Aneshansley
Teena Patten	Kenneth Thalhammer	Issac Foster	Alan Graham
Janet Cox	Cleotis Henry	Robert Oder	Jennifer Celardo
Jeanne Allen	Susan Resetar	Elizabeth Hilker	Peggy Cameron
Joseph Scardaci	Tanya Brown	Donna Hargrove	Shirley Walker
Carol Walter	Sharon Summerford		

### **C-6 ACTION ON RATIFICATION OF RENEWAL OF LAPSED LICENSES**

#### **Recommended to ratify licenses issued by the Executive Director to individuals who met requirements for renewal**

Michelle Stephenson	Nicki Nelson	Sharon Bellville	Holly Joice
Dan Watson	Tad First	John Coleman	Robert Leitz
Kerry Lowis	Enrique Luna		

### **C-7 ESTABLISH DATE AND TIME OF NEXT BOARD MEETING**

#### **Scheduled date of next Board Meeting**

Thursday, November 20, 2014, at 9:00 a.m.

## **REGULAR AGENDA**

### **R-1 DISCUSSION/ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA**

### **R-2 CONSIDERATION AND ACTION ON INFORMAL INTERVIEWS PURSUANT TO A.R.S. § 32-3553(G)**

1. Cameron, Sirena      Case Number C003154-14-007255

### **R-3 CONSIDERATION AND ACTION ON INVESTIGATIONS OF POSSIBLE UNPROFESSIONAL CONDUCT**

1. Biggs, Karlyn      Case Number C003249-14-010897
2. Carlson, Steven      Case Number C003231-14-001768
3. Crandell, Ronald      Case Number C003187-14-001959
4. Field, Michael      Case Number C003226-14-000122
5. Munoz, Ricardo      Case Number C003193-14-007888
6. Tripp, Kristin      Case Number C003263-15-008646

#### **Cases Recommended for Dismissal or Referral**

7. Quintero, Julio      Case Number C003169-14-002493
8. Fronczak, Henry      Case Number C003175-14-000428
9. McKinney, John      Case Number C003172-14-000000
10. Dale, Jason      Case Number C003229-14-011153
11. Sobhanian, Shahab      Case Number C003230-14-009289
12. Horton, Cynthia      Case Number C003170-14-003138
13. Sifuentes, Desiree      Case Number C003246-14-009130
14. Johnson, Kory      Case Number C003210-14-000000
15. Little, Britni      Case Number C003235-14-008780

### **R-4 CONSIDERATION AND ACTION ON RATIFICATION OF CONSENT AGREEMENTS**

1. Rebekah Perkins,      Case Number C003274-15-008854

### **R-5 DISCUSSION/ACTION/REVIEW OF POLICY & PROCEDURE**

1. A.R.S. § 38-291 (7) and A.R.S. § 32-3502(G)
2. Board Policy on Issuance of Continuing Education for Board Meeting Attendance
3. Consistency of Board Actions and Policy Changes
4. Elimination of Current Substantive Policy Statements for:
  - a. Guidelines for Cases Where Supervisor Allows a Respiratory Therapist With An Expired License to Practice [Staff Request to Eliminate this Policy]
  - b. Guidelines for Applicants Who Have Practiced Respiratory Care on Lapsed Licensees [Staff Request to Eliminate this Policy]
  - c. Criminal Violations Matrix [Staff Request to Eliminate this Policy]
5. Request to Approve New Procedure for Processing Late Renewal Applications

## **R-6 DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT**

1. FY 2014 Cash Flow Projection (September 2014)
2. FY 2014 Revenue, Expenditure, Financial Trends Report (September 2014)
3. Rule Making Docket and Notice of Proposed Rule Making
4. Update New Record Retention Schedules
5. Application Report (October 2014)
6. Investigation & Probation Report (October 2014)
7. Update Legislation 2015, Deletion of Temporary License
8. Revision of Initial License Application (Online & Paper)
9. Update Continuing Education Audit

## **R-7 CALL TO THE PUBLIC**

Those wishing to address the Board do not need to request permission in advance. Each person wishing to address the Board will be given five (5) minutes to do so. The Board can only take action on matters listed on the agenda. Persons who wish to raise issues or concerns not on the noticed agenda should be aware that the only procedural action that can be taken is directing staff to study the matter or to schedule the matter for further discussion at a later date.

## **R-8 ITEMS TO BE PLACED ON A FUTURE AGENDA**

## **R-9 ADJOURNMENT**

DATED this 15<sup>TH</sup> day of October, 2014



Jack Confer  
Executive Director